

SPECIAL CONDITION APPLICATION - DEPENDENT STUDENT

STEP 1:

Student's Name _____
Student's Permanent Mailing Address _____
Please Print Student's Name _____

STEP 2:

Please complete any of the following that apply. At least one of the conditions in A-E must apply or you are not eligible to complete this form.

- A. A parent who earned money in 2008 has lost his or her job. Indicate: which parent was affected, ___ father or ___ mother; dates of unemployment, from ___/___/___ to ___/___/___; and the reason for unemployment. Condition could have developed due to retirement. (Unemployment status must be present for 8 WEEKS, THE MAJORITY OF WHICH ARE IN 2009): _____

- B. A parent who earned money in 2008 has not been able to earn money in his or her usual way for at least 8 weeks, the majority of which are in 2009. This must be the result of either a **disability** or a **natural disaster** that happened in 2008 or 2009. Indicate whose employment was affected: ___ father or ___ mother; dates of loss of income, from ___/___/___ to ___/___/___; and describe the disability or natural disaster: _____

- C. A parent who received some untaxed income or benefit in 2008 has **COMPLETELY** lost that income or benefit. The untaxed income or benefit must be from a public or private agency, from a company, or from a person because of a court order. (Don't include loss of veteran's educational benefits.) Untaxed income and benefits include:
 - ___ Court-ordered child support
 - ___ Untaxed retirement or disability benefits
 - ___ Other; please describe _____
 Indicate: whose benefit was lost, ___ father or ___ mother; dates of loss of income, from ___/___/___ to ___/___/___; and the reason for the loss: _____

- *D. You have already applied for Federal student aid and, since that time, your parents have gotten separated or divorced. Write in the date your parents got separated or divorced: _____
- *E. You have already applied for federal student aid and, since that time, a parent has died. Write in the date that your parent died: _____

***If your parents were divorced/separated at the time you submitted your original application, or if a parent had died prior to that time, this form is not relevant: Stop here and contact our office.**

*If you are completing this application because your parents have become separated or divorced, or because a parent has died after you originally applied for aid, only include information relevant to the parent that will provide your support. (i.e.: your supporting parent's expected income, the number of people that parent will support, that parent's share of assets, including expected life insurance benefits, etc.)

elsewhere:

Veteran's noneducational benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC). :
Any other untaxed income and benefits not reported elsewhere such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc.

DON'T INCLUDE:

- *Taxable income or any income reported elsewhere on the form
- *Money from student financial aid
- *Veteran's benefits for education (GI Bill, Dependents Educational Assistance Program, or VA Contributory benefits, unless you haven't informed us of the receipt of these funds on your original application)
- *Money to be paid into tax-sheltered or deferred annuities or rollover pensions
- *Combat pay
- *Flexible spending arrangements (e.g., cafeteria plans)
- *Untaxed Social Security benefits
- *Welfare Benefits (including food stamps or housing subsidies)

Step 6:

Amount of child support to be **PAID OUT** in 2009 by parent(s) who is completing this form. (Not to be confused with amount to be **RECEIVED** in 2009 by parent(s) who is completing this form.) Please provide the full name of the child(ren) for whom support will be paid and the amount to be paid out: _____

Is the above child(ren) included in the family size in Step 4 above? _____

Amount of Hope and Lifetime Learning Tax Credits that your parent(s) expect to take in 2009: _____

Other exclusions from income (please describe below): _____

STEP 7:

YOUR PARENTS' ASSETS

Add up all the money your parents have today in cash, savings accounts, and checking accounts: _____

If your parents own other real estate or have investments: (If they don't, write in \$0. Don't include the value or debt of your home if it is the primary place of residence for the family.)

What are they worth today? _____

What is owed on them? _____

If your parents own a business: (If they don't, write \$0. Don't include the value of a small business that parents own that has fewer than 100 full time employees.)

What is their share worth today? _____

What is owed on their share? _____

If your parents own a farm: (If they don't, write in \$0)

What is their share worth today? _____

What is owed on their share? _____

If there is an amount reported for farm value, do your parents live on that farm, and will they claim on Schedule F of their 2008 tax return that they "materially participated in the farm's operation"? _____ Yes _____ No

STEP 8:

Please list any other circumstances you would like us to be aware of, or provide explanation of any information you have reported:

STEP 9:

Certification: All of the information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form.

Signature of Father

Signature of Mother

Date Completed: _____

SPECIAL NOTE: Your parent may be required to submit a copy of their actual 2009 federal tax return once it is completed, to verify the accuracy of the information reported on this form. It is therefore important that you make this information as accurate as possible. Any state, federal, or institutional aid awarded based on the information provided on this application may be revoked if actual figures differ significantly from those provided, or if you fail to submit the requested 2009 tax return.

Upon completion, mail this form to:

Office of Financial Assistance
Buena Vista University
610 West 4th Street
Storm Lake, Iowa 50588

If you have questions, please call:

1-800-383-2821 ext.2164